



The research commercialisation office of the University of Oxford, previously called **Isis Innovation**, has been renamed **Oxford University Innovation**

All documents and other materials will be updated accordingly. In the meantime the remaining content of this Isis Innovation document is still valid.

URLs beginning www.isis-innovation.com/... are automatically redirected to our new domain, www.innovation.ox.ac.uk/...

Phone numbers and email addresses for individual members of staff are unchanged

Email : enquiries@innovation.ox.ac.uk



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Material Release Form (MRF): Not for human tissue materials

The purpose of this form is to enable the University to assess any third party claims to materials before either the transfer, or sale by Oxford University Innovation, can be approved. This form should be submitted by the Principal Investigator to either an appropriate member of the contracts staff in your Research Services office (and copied to your Departmental Administrator) or to Oxford University Innovation (reagents@innovation.ox.ac.uk) if the material is to be sold through them.

Please note that this form only needs to be completed once for any particular set of materials. Research Services will hold the completed form in its records and will provide you with a reference number for any subsequent academic transfer of the same set of materials.

SECTION A: MATERIAL DETAILS

1. Principal Investigator providing the material: _____ 2. Department: _____
3. Please provide a description of the material (or group of materials): _____
4. Please advise how you intend to distribute this material:
- Via a Material Transfer Agreement through Research Services (to meet journals' requirements to make materials available to the academic community and/ or to enable academic collaborations)
- and/or
- Material Sale* (through Oxford University Innovation Ltd*) of materials which have been produced at the University but which are surplus to requirements.
- *If you wish to discover more about the benefits of selling your materials through Isis, e.g. money to your research group, please email reagents@innovation.ox.ac.uk or go to www.innovation.ox.ac.uk/Research-Reagents/index.html and follow the link to information for researchers.

SECTION B: SOURCES OF FUNDING

5. Please provide details of any external funding which directly supported the development of the material.

| Principal Investigator of the Grant | Funder | Research Project Title | Reference Number |
|-------------------------------------|--------|------------------------|------------------|
| | | | |
| | | | |

SECTION C: BACKGROUND INTELLECTUAL PROPERTY RIGHTS AND AGREEMENTS

6. Is the material subject to, or associated with, a patent application?
YES **NO** If **YES**, please provide details.
7. Was the material supplied to you by another organisation or does your material incorporate material supplied to you by another organisation?
YES **NO** If **YES**, please provide details.
8. Are you aware of any other obligations directly relevant to the material not involving funding, such as an informal collaboration?
YES **NO** If **YES**, please provide details.

SECTION D: AVAILABILITY OF MATERIAL (You only need to fill this in if you wish to sell the material)

11. Please tick as appropriate. The material:
- Currently exists
- Will need to be made to order (this will require a services agreement; support with arranging service agreements can be provided by Oxford University Innovation).
- Is made regularly for our own research purposes and we wish to sell any materials surplus to requirement. Oxford University Innovation will send you a separate form to provide details of the material for marketing purposes.

SECTION E: CONTACT DETAILS OF REQUESTING SCIENTIST AND INSTITUTION

12. Please provide the name, address and email address of the scientist requesting the material (if you have not already done so).